



# Graphite India Limited

(CIN: L10101WB1974PLC094602)

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Website: [www.graphiteindia.com](http://www.graphiteindia.com) Email: [gilro@graphiteindia.com](mailto:gilro@graphiteindia.com)

## POSTAL BALLOT FORM

Serial No.:

Name and Registered Address of the sole / first named Member	
Name(s) of Joint-Holder(s), if any	
Registered Folio No. /DP ID No. /Client ID No.* (*Applicable to Members holding shares in dematerialized form)	
Number of equity shares held	

I/We hereby exercise my/our vote in respect of the resolutions to be passed through Postal Ballot for the business stated in the Notice dated February 06, 2019 by recording my/our assent/dissent to the said resolutions by placing the tick mark (✓) in the appropriate boxes below.

Item No.	Particulars of Resolutions	Type of Resolutions	No. of shares held	[For]	[Against]
				I/We assent to the Resolution	I/We dissent to the Resolution
<b>SPECIAL BUSINESS</b>					
1.	Re-appointment of Mr. P K Khaitan as a Non-Executive Independent Director from 1 <sup>st</sup> April 2019 till 31 <sup>st</sup> March 2024.	Special Resolution			
2.	Continuance of Mr. J D Curavala as a Non-Executive Non-Independent Director from 1 <sup>st</sup> April 2019 till date of the next AGM of the Company.	Special Resolution			

Place:

Date:

\_\_\_\_\_  
Signature of the Member

**Note:** Please read instructions printed overleaf carefully before exercising your vote and also refer procedure and instructions for e-voting given in the notice attached herewith.

### E-VOTING PARTICULARS

EVSN (Electronic Voting Sequence Number)	User ID	*Default PAN
190211002		

- Please use your PAN for e-voting in case you have registered the same with the Company / Depository Participant.
- In case your PAN is not registered please use (\*) Default PAN given in the table above.

## Instructions for Ballot Voting

1. This Postal Ballot Form is provided for the benefit of members who do not have access to e-voting facility.
2. A Member can opt for one mode of voting i.e. either through e-voting or by Postal Ballot Form. If a Member cast votes by both modes, then voting done through e-voting shall prevail and Postal Ballot Form shall be treated as invalid.
3. For detailed instructions on e-voting, please refer to the notes appended to the Notice of Postal Ballot which is despatched / e-mailed to the members whose names appear in the Register of Members as on close of business hours on Wednesday, **February 13, 2019**. The Notice of Postal Ballot has also been placed on the Website of the Company viz. [www.graphiteindia.com](http://www.graphiteindia.com) and on CDSL website viz. [www.cdslindia.com](http://www.cdslindia.com).
4. The Scrutinizer will collate the votes downloaded from the e-voting system and votes received through Postal Ballot Form to declare the final result for the resolution forming part of the Notice of Postal Ballot.
5. Voting Rights in the Postal Ballot Form / e-voting cannot be exercised by proxy.
6. A member desiring to exercise vote by Postal Ballot should complete and sign this Postal Ballot Form as per the Specimen Signature Registered with the Company / Depository Participant and send it to the Scrutinizer in the attached postage prepaid self-addressed Business Reply envelope. However, envelope containing Postal Ballot Forms, if sent by courier/deposited in person at the expenses of the registered member will also be accepted.
7. In case of Joint holding, the Form should be completed and signed by the first named shareholder and in his /her absence, by the next named joint holder. A Power of Attorney (POA) holder may vote on behalf of a member mentioning the registration no of the POA registered with the company or enclosing a certified copy of the POA.
8. The votes should be cast either in favour or against the resolution by putting the tick (**v**) mark in the column provided for assent or dissent. Postal Ballot Form bearing tick (**v**) in both the columns will render the form invalid.
9. The Voting Rights of members shall be in proportion of the share(s) held by them in the paid-up equity share capital of the Company as on **Wednesday, February 13, 2019**.
10. Voting will commence on **Friday, February 22, 2019 at 9.00 a.m.** and end on **Saturday, March 23, 2019 at 5.00 p.m.**
11. Duly completed Postal Ballot Form should reach the Scrutinizer not later than **5.00 p.m. on Saturday, March 23, 2019**. All Postal Ballot Forms received after the date will be strictly treated as if the reply from such shareholder has not been received.
12. In respect of shares held by Corporate and Institution shareholders (Companies, trusts, societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant Board resolution/appropriate authorization, with the specimen signature(s) of the authorized signatory (ies) duly attested.
13. Unsigned or incomplete or incorrectly filled Postal Ballot Forms will be rejected. A Ballot Form shall also be rejected if it is received in torn or mutilated condition. The decision of the Scrutinizer on the validity of the Ballot Form and any other related matter shall be final.
14. Members are requested not to send any other matter/document along with the Postal Ballot Form in the enclosed self-addressed envelope. The scrutinizer would destroy any extraneous paper found in such envelope.
15. A shareholder may request for duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than the date and time specified in point 11 above.

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**-Graphite India Limited**